The Georgia Department of Community Health has selected HP Enterprise Services (Formerly Electronic Data Systems-EDS) to become the new fiscal agent to implement the new Georgia Medicaid Management Information System (GA MMIS) on November 1, 2010.

Did you know? The HP Enterprise Services Electronic Data Interchange (EDI) Services Unit is currently accepting EDI batch test transactions from Trading Partners including: Clearinghouses, Software Vendors, Switch Vendors, and Billing Agents who currently submit batch files electronically on behalf of Georgia Medicaid and Peach Care for Kids providers. It is important that all trading partners currently sending batch EDI X12 transactions to Affiliated Computer Services (ACS) begin testing with HP Enterprise Services as soon as possible in order to ensure a successful transition prior to go-live on November 1, 2010.

ACTION REQUIRED! EDI Trading Partners must test prior to go-live to ensure HIPAA compliancy with the new GA MMIS.

There are three important steps that all Trading Partners must follow to begin EDI Testing with HP Enterprise Services:

Step 1: Visit the Provider Readiness Portal at http://providerinfo.mmis.georgia.gov/providerprereadiness/ and click the EDI Link at the top left side of the page. This site is informative and shows all pertinent information about the transition from the current fiscal agent ACS, to the new fiscal agent HP Enterprise Services. Trading Partners should review the section entitled "EDI Testing". This site contains EDI Frequently Asked questions regarding testing and changes to the new system edits. It also contains HP's new Payer Companion Guides.

Step 2: Self-register and create a user profile account for the Georgia Medicaid Ramp Manager System. The link to the Ramp Manager system is available on the EDI Page of the Provider Readiness Portal. You may also access the Ramp Manager site directly by visiting, https://sites.edifecs.com/index.jsp?gamedicaid.

Step 3: Submit an EDI test file via the Ramp Manager System to determine if your file is HIPAA Compliant and includes the new GA MMIS Snip Level EDI edits 1-4. Submitters must upload a "Passed" file. If your file fails, be sure that you correct the edits in your software or system using our Payer Companion Guides located on the Provider Readiness Portal or notify the EDI Services team for assistance at 770-325-4740 (locally) or 877-261-8785 (toll-free), or at ediservices.gammis@hp.com.

STEP 4: Once your test file has "Passed" in Ramp Manager for each transaction you plan to submit, notify the EDI Services team immediately by e-mailing ediservices.gammis@hp.com to obtain your next steps which include your batch upload logon credentials for the method of transmission that you will be using. HP Enterprise Services accepts transactions via the following methods: Secure Web Portal, Secure File Transfer Protocol (SFTP), Remote Access Server-Dial-up, or using our Provider Electronic Software (PES) (replaces WINASAP). To setup your credentials, the EDI Services team will need your current Submitter ID or Trading Partner ID that you use with ACS to be sure that it is converted and configured correctly prior to go-live. The EDI Services team will also need to know your current method of transmission with ACS, Company Name, a Contact Name, Contact Phone Number, and a valid E-mail Address. Note: Submitters should review the SFTP User Guide located on the Provider Readiness Portal for details on SFTP Setup and file naming conventions. Only submitters sending file sizes over 20MB should request access to SFTP/Dial-up. All other Submitters with their own practice management software should use the WEB Portal Batch Upload method or use PES (our free software), which both allow batch file sizes of up to 20MB.

STEP 5: Once you have completed Steps 1-4 above, please notify your providers for whom you submit files for that you have completed EDI Testing with HP Enterprise Services and provide them your web portal account email address (if desired), which will all the Provider to delegate a Trading Partner as a Billing Agent to view claims and/or retrieve files (i.e. Remittance Advices or ERA's) on his or her behalf via the secure web portal.

HP Enterprise Services would like feedback from you and will be sending out Trading Partner Surveys via E-mail once you have successfully completed EDI testing.

Important Transition Information: Prior to MMIS go-live on November 1, 2010-all active EDI submitters (providers, billing agents, software vendors, clearinghouses, or other 3rd party vendors or trading partners) will be automatically converted to HP's new MMIS and no new EDI Enrollment is required. After go-live, no EDI Enrollment is needed for EDI Providers submitting claims via Direct Data Entry using the Secure Web Portal. Only those submitters using X12 Batch submission will require EDI Enrollment. If an EDI update or change is needed to an active EDI submitter, HP Enterprise Services will begin accepting EDI Trading Partner Updates and New EDI Trading Partner Enrollments on September 24, 2010. HP Enterprise Services will not begin processing any EDI Enrollments or EDI Update Requests until after conversion has occurred on November1, 2010.

For any active providers not using a trading partner to submit batch files on their behalf and who will ONLY submit claims directly using the Secure Provider Web Portal account via Direct Data Entry (DDE), a new Web Portal Provider Personal Identification Number (PIN) letter will be mailed out on or after September 1, 2010. This PIN will enable providers to self-register for Web Portal access prior to go-live on or after September 1, 2010 and also after go-live on or after November 1, 2010. HP Enterprise Services will be mailing new PINS to only active Medicaid and Peach Care for Kids Providers using the Provider Mail-To address on file in ACS' system.

For security purposes, the PIN letter must be mailed to the active Provider Mail-to Address on file and cannot be faxed, e-mailed, or verbally provided over the phone. If the mail-to address with ACS is incorrect, providers will need to first notify the office where the PIN letter was mailed to try to obtain it. If unable to obtain the PIN letter, the provider must update their Provider Enrollment information (note: the last day ACS will accept changes to Provider Enrollment will occur September 23, 2010. HP will begin accepting Provider Enrollments/changes on or after September 24, 2010 and will not begin processing Enrollments or changes to Enrollment until after conversion from ACS to HP has occurred on or after go-live on November 1, 2010). Providers needing a PIN letter reissued via mail may call HP Enterprise Services EDI Unit at 770-325-9590 (locally) or 877-261-8785 (toll-free) if the correct address was on file prior to mail out on September 1, 2010. However, if the address was incorrect and was updated/changed after the PIN letter mailing on September 1, 2010, the provider must first wait until they have received written confirmation from the Provider Enrollment Unit at the address change was completed, and must wait until after conversion from ACS to HP has occurred on or after go-live on November 1, 2010 before notifying the EDI Services team for a PIN letter reissue.

Once Providers receive their new Web Portal PIN, providers must visit http://public.gammis.com/public/pinLetter/ to activate their new PIN and register their secure web portal account. Providers have the option to delegate an already self-registered billing agent or trading partner to submit claims or retrieve response reports on their behalf. Billing Agents must self-register by visiting the web portal at www.mmis.georgia.gov. Once registered, a billing agent must notify their providers to have the provider delegate the billing agent to access their secure web portal account on their behalf and or submit claims. A provider can do so by accessing the secure web account and clicking "Add Agent" and entering the billing agent's e-mail address that the billing agent used to self- register. The billing agent will receive an e-mail and must confirm and accept to the billing agent terms, so that they are able to access the provider's web account on his or her behalf.